

COACH INFORMATION

If you are interested in helping out as a coach, please contact the Recreation Department at **201-816-8065** or e-mail:

jmitchell@cresskillboro.org.

To be a registered Volunteer Coach for the Borough of Cresskill, **you must meet the following requirements:**

- All coaches must be certified in the **SPORT** they will be coaching. You must be certified through NAYS or Rutgers,
- All coaches must be fingerprinted/background checked,
- Complete an on-line concussion awareness course, and
- (NEW) Complete an on-line course on **“Protecting Children from Abuse.”**

Instructions for INITIAL LEVEL Coaches Completing the Online Clinic

If you are new to the NYSCA Online Clinics, you will need to complete the Coaching Youth Sports section PLUS the sport specific portion of the clinic.

To complete the training:

- Go to www.nays.org/nyscaonlineclinics
- Go to SIGN UP and click to begin the registration process
- Review *How it Works* and click to GET STARTED
- Select a sport - NEXT
- Enter the required information on the Contact Information Page
- Select your chapter's name (CRENSHAW RECREATION) - NEXT
- Payment Page - \$20 Initial Level Membership - CONFIRM
- Select your MEMBERSHIP LENGTH (discounts offered if you sign up for more than one year) - PROCESS
- You will receive a confirmation email with a link that will take you directly to the CLINIC MENU
- Click on VIEW VIDEO
- Review each section of the Coaching Youth Sports Clinic
- Complete the 15 question Exam

Note: You will receive your results with an opportunity to correct your answers.

- Read and acknowledge Code of Ethics Pledge - SUBMIT
- Once back on the CLINIC MENU, select the sport you registered for - VIEW VIDEO
- Complete each section of the sport specific portion of the clinic
- Complete the 10 question Exam

Note: You will receive your results with an opportunity to correct any incorrect answers.

Upon completion of the Online Clinic, you will have instant access to a personalized Member Area which is one of your member benefits. Please be sure to take advantage of all the benefits offered to you as part of your membership. If you prefer to access the Member Area at a later time, go to www.nays.org and log in with the email and password used to log into the NYSCA Online Clinics.

You will receive your membership card in the mail within 7-10 business days.

NATIONAL YOUTH SPORTS COACHES ASSOCIATION
2050 VISTA PARKWAY
WEST PALM BEACH, FL 33411
(800) 729-2057 • NYSCA@NAYS.ORG • WWW.NAYS.ORG

FINGERPRINTING/BACKGROUND CHECK INFORMATION

****Please Read as Process Has Changed****

www.IDentgo.com will **NO LONGER** be doing our fingerprinting and background checks, and we will be using **Protect Youth Sports** as our third-party contractor for this process starting with our Spring programs and continuing forward into the future. Protect Youth Sports is a full-service background screening company that offers volunteer-based organizations a one-stop-shop for background checks, paperless solutions and child safety training.

Applicants will pay for their own background check online <https://opportunities.averity.com/BoroughC> via credit or debit card once they fill out their online application and authorization. Once logged-in, please follow the on-screen instructions. Our background check will now cover SSN Verification, National/Federal Criminal Search, National Sex Offender Registries Search, 7-year County Criminal Search, Automatic Re-Verification of Records, and Additional Free Features (such as Child Safety Training with Cert. and Rescreen Notifications).

*****Any recreation department position is contingent upon successful completion of our confidential background check. A pass/fail grade will then be emailed to the Recreation Department. A passing grade indicates a volunteer/coach has qualified per policy to participate. A failing grade indicated a volunteer/coach has not qualified per policy to participate. All information pertaining to the background check will remain secure, subject to the applicable laws requiring disclosure. If a failed grade has been received an appeal process is allowed. *****

CONCUSSION AWARENESS COURSE

To help minimize the risk of concussion related injuries, the New Jersey State Interscholastic Athletic Association is now requiring all coaches to take the National Federation of State High Schools Association's free on-line course. **"Concussion in Sports - What you need to Know."** The course provides critical information designed to minimize the risk of serious consequences due to concussions. The Mayor and Council along with the Recreation Department believe that it is important to take these courses to help keep our athletes safe.

A second course that is also worthwhile is "A Guide to Heat Acclimatization and Heat Illness Prevention."

Once you have completed the on-line course and at the conclusion print out the certificate and drop it off at the Recreation Office or E-Mail a copy to jmitchell@cresskillboro.org. Coaches will not be allowed to coach until this requirement is met. **No exceptions.**

Coaches and parents can access these free NFHS courses online at www.nfhslearn.com. In the top left corner of the page, next to NFHS logo click on "Courses" and select the desired course under the "Free Courses" heading. In order to complete the course, you will have to create an account which will allow you to manage your courses and access your certificates of completion. If you are asked for a primary position you should enter "Coach" and Cresskill Recreation.



Protecting Children From Abuse

This on-line course discusses child abuse and the responsibilities of local government to protect children. All employees and volunteers who are unable to attend training in person must complete this on-line course.

1. Click the following link for the MEL Safety Institute's Learning Management System
www.firstnetcampus.com/meljif
2. If you have previously taken MSI classes, enter your username and password. If you do not know your username/password, check with your Training Administrator or call the MSI Help Line.
If you are new, click 'New User Registration.' Complete the fields and you will receive an email with your username and password.
3. Click on the On-Line Training Courses, at bottom right.
4. Click the 'Protecting Children From Abuse' online course.
5. Click 'Enroll'.
6. Click the 'My Training' tab on the top blue tool bar.
7. Click the program name to launch the course.
8. Upon completion of the course and questions you will navigate to the 'Student Center' tab to print your Certificate of Completion. Learning transcripts are automatically updated in the MEL Safety Institute's Learning Management System.

Questions? Contact the MSI Help Line (866) 661-5120

The MEL Safety Institute can also be accessed anytime by going to www.njmel.org.